

Eighth Project Management Meeting (PMM8)

9 July 2013, Manila

REVISED PROVISIONAL AGENDA

1. Welcome Remarks by Host Country *(Philippines)*
2. Remarks by APFP Project Director *(Dr. Raman Letchumanan, ASEC)*
3. Introduction and Adoption of Agenda
4. Matters Arising from PMM7 *(RPEA)*
5. a. Recommendations and Follow up from the MTR *(ASEC/RPEA)*
b. Development of APFP Phase 2
6. Recent Peatland Fire and Haze Issues *(ASEC/RPEA)*
7. Progress of Components (January – June 2013 including expenditure) *(Respective National Coordinators and RPEA)*
 - a. Indonesia
 - b. Malaysia
 - c. Philippines
 - d. Viet Nam
 - e. Regional
8. Project management and administration *(RPEA)*
 - a. Finalization of financial, technical (SAPR Jan – June 2013) and preparation of PIR Report
 - b. Summary of 2012 expenditure and updates of 2012 audit report
 - c. Review of progress in meeting indicators/targets in M&E Plan
 - d. Review of status of co-financing
9. Specific discussion on proposed activity and outputs of the regional component and related country activities *(RPEA)*
 - a. Update of the development of FDRS
 - b. Update of the APMS
 - c. Follow up action of the framework for incentives for sustainable management of peatlands in Southeast Asia
 - d. Follow up on the SEAPEAT Site network and peat site directory
 - e. Media Contest – “Peat for Life”
 - f. Promotion of best management practice guidelines for oil palm plantations
 - g. Newsletters/ Outreach
10. Calendar of Events for 2013 *(RPEA)*
11. Linkage and management of APFP and SEAPEAT projects *(RPEA)*
 - a. Progress with SEAPEAT Project 2013
 - b. ROM Mission Arrangements
12. Preparation for the PMM9 and 5th Project Steering Committee Meeting *(Malaysia/ RPEA)*
13. Confirmation of next meeting(s)
14. Briefing of the field visit on 10 July 2013 *(Philippines)*
15. Other Matters
16. Closing

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TENTATIVE PROGRAMME

Monday, 8 July 2013	
AM/PM	Arrival of all participants (NCs, NEs and invited guests) Free and Easy
Tuesday, 9 July 2013 - APFP 8th Project Management Meeting (PMM8) Venue: H2O Hotel, Manila	
07.45 – 08.00	<i>Registration</i>
08.00 – 08.05	1. Welcome Remarks by Host Country
08.05 – 08.10	2. Remarks by APFP Project Director, Dr. Raman Letchumanan, ASEC
08.10 – 08.15	3. Introduction and Adoption of Agenda
08.15 - 08.45	4. Matters Arising from PMM7
08.45-09.15	5. a. Recommendations and Follow up from the MTR b. Development of APFP Phase 2
09.15 – 09.45	6. Recent Peatland Fire and Haze Issue
09.45 – 10.15	7. Progress of the Country and Regional Components – followed by discussion a. Indonesia by Mr. Hermono Sigit (National Coordinator)
10.15 – 10.30	<i>Refreshments</i>
10.30 – 11.00 11.00 – 11.30 11.30 – 11.45 11.45 – 12.15	b. Malaysia by Mr. Hamdan Napiah (National Coordinator) c. Philippines by Ms. Armida P. Andres (National Coordinator) d. Viet Nam by Ms Nguyen Thi Thanh Tram (National Coordinator) or Dr. Le Phat Quoi (National Expert) e. Progress of Regional Component by Mr. Fuad Shariff, Regional Project Coordinator, RPEA
12.15 - 13.15	<i>Lunch</i>
13.15 – 14.00	8. Project management and administration a. Finalization of financial, technical (SAPR Jan – June 2013) and PIR Report b. Summary of 2012 expenditure and updates of 2012 Audit report c. Review of progress in meeting Indicators/targets in M&E plan. d. Review of status of co-financing

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14.00 – 15.30	9. Specific discussion on proposed activity and outputs of the regional component and related country activities. <ul style="list-style-type: none"> a. Update of the development of FDRS b. Update of the APMS c. Follow up action of the framework for incentives for sustainable management of peatlands in SEA d. Follow up on the SEA Peat Network and peat site directory e. Media Contest - “Peat for Life” f. Promotion of best management practice guidelines for Oil palm Plantations g. Newsletters/ outreach
15.30 - 15.45	<i>Refreshments</i>
15.45- 16.00	10. Calendar of Events for 2013
16.00 - 16.30	11. Linkage and management of APFP and SEApeat projects <ul style="list-style-type: none"> a. Progress with SEApeat project 2013 b. ROM Mission Arrangements
16.30 - 16.45	12. Preparation for the PMM9 and 5 th Project Steering Committee Meeting
16.45 - 16.50	13. Confirmation of next meeting(s)
16.50 - 17.00	14. Briefing of the field visit on 9 July 2013 by Philippine Component
17.00 - 17.10	15. Other Matters
17.10 - 17.20	16. Closing
19.00	<i>Welcome Dinner hosted by Bureau of Fire Protection and Awarding of Certificate to Korea Federation of Fire Association (KFFA)</i>
Wednesday, 10 July 2013 - Field trip to Butuan	
04.30	Gather at Hotel Lobby
04.45	Depart for airport for 06.20a.m flight to field site in Butuan
06.20	Flight to Butuan (via AirPhil)
08.30	Arrival in Butuan and check in to Hotel in Butuan
08.30 – 10.30	Travel to Agusan del Sur (2 – 2.5 hour travel)
10.30 – 11.30	Early Lunch
11.30 – 16.00	Site visit to Agusan Marsh* and Briefing by PASu Miranda on community initiatives /experience with representatives of local community
16.00 – 18.30	Travel Back to hotel in Butuan
19.00	<i>Dinner with the Mayors of Peatlands Municipalities and Agusan Technical Working Group</i>

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Friday, 11 July 2013

06.00	<i>Gather at Hotel Lobby and check out</i>
06.15	<i>Depart for airport for Butuan-Manila (Flight 08.15 a.m)</i>
	<i>Participants depart to home countries</i>

THINGS TO BRING:

- Field Clothes (preferably long sleeves or bring sunscreen), waterproof jacket, lightweight pants, cap/hat)
- Rubber Boots or field shoes

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